

**Spring Lake District Library
SPECIAL Board Meeting Minutes
March 13, 2024**

Present and voting : Carolyn Boersma, Mary Eagin, Gordon Gallagher, Skylar Garrison,
David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Mark Powers, Bonnie Suchecki

The meeting was held in person at the Spring Lake District Library

The meeting was called to order at 10:02 a.m. by Gordon Gallagher

Motion to approve the agenda, made by David Takitaki and supported by Skylar Garrison. The motion was approved unanimously.

Public Comment: none

Director's Report:

Maggie noted that the contractors last day in the building will be March 22 – so things are moving quickly!

Maggie noted that the tops of the movable shelving in the children's area were installed and are not acceptable. They will be replaced at no charge – but not before the re-opening.

Building Refresh:

Maggie presented an update on the finances for the project.

Motion made by made by Skylar Garrison and supported by David Takitaki **to approve Bulletin 7 & Bulletin 8 item #2**. The motion was approved unanimously.

Maggie discussed the plans for the Re-opening weekend.

Motion made by made by Skylar Garrison and supported by Mary Eagin **to approve the costs of the re-opening weekend**. The motion was approved unanimously.

Old Business: None

New Business:

Discussion was held on the emergency exits – decision tabled.

Motion made by made by Mary Eagin and supported by David Takitaki **to approve the purchase of keypads on all doors to staff areas**. The motion was approved unanimously.

Motion made by made by Carolyn Boersma and supported by David Takitaki **to approve the bid to repaint areas that have not been affected by the Refresh**. The motion was approved unanimously.

Motion made by made by Mary Eagin and supported by Skylar Garrison **to approve the cost to have the library “deep cleaned” prior to reopening**. The motion was approved unanimously.

Motion made by made by Carolyn Boersma and supported by David Takitaki **to approve the cost of two portable Duress Buttons for the staff.** The motion was approved unanimously.

Public Comment: Ken Willison thanked the board for all of their work – he noted the thoughtful consideration given to all decisions that have been made throughout the Refresh Project.

Meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Mary Eagin, Secretary