**Spring Lake District Library Board Minutes**

**June 21, 2023**

Present: Carolyn Boersma, Christine Burns, Mary Eagin, Gordon Gallagher, Bonnie Suchecki,

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager;

Absent: Skylar Garrison, David Takitaki

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:00 a.m. by Board President Gordon Gallagher

**Motion to approve the agenda,** made by Chris Burns and supported by Bonnie Suchecki. The motion was approved unanimously.

**Motion to approve the minutes of the May 17, 2023 Board meeting and the June 7, 2023 Special Meeting** was made by Chris Burns and supported by Bonnie Suchecki. The motion was approved unanimously.

**Motion** made by made by Bonnie Suchecki and supported by Chris Burns **to** **accept the financial reports from June 2023 and approve the payment of bills.** The motion was approved unanimously.

**Director’s Report**:

Maggie reviewed her written Director’s Report.

**Building Refresh:**

Maggie reported that we received a $150,000 grant from the Grand Haven Area Community Foundation!

Bids will go out in late July.

**Old Business:**

**Motion** made by made by Bonnie Suchecki and supported by Chris Burns **to** **approve the additional expense to replace the Liebert Battery Back-up – total cost of $11,175.** The motion was approved unanimously.

**Motion** made by Chris Burns and supported by Bonnie Suchecki **to adopt a change to the MERS Defined Contribution Plan to begin on October 1, 2023 for all full-time employees who elected to convert from the Defined Benefit Plan to the Defined Contribution Plan on April 1, 2023.** Effective October 1, 2023, employees who participate in the Defined Contribution plan are required to contribute at least 1% of their wages to a 457(b) plan through SLDL. SLDL will match the employee's contribution with a minimum employee contribution of 1% up to a maximum of 6% of their wages. The employer’s contribution will be allocated to the Defined Contribution plan and the employee’s contribution will be allocated to a 457(b) plan. Vesting will be: 3 years – 50%; 4 years – 75%; 5 years – 100% vested based on the date of hire. All staff will be eligible to enroll in a 457(b) plan for additional voluntary contributions. The motion was approved unanimously.

**New Business:**

No New Business

**Spring Lake District Library Board Minutes June 21, 2023**  Page 2

**Meeting was adjourned at 10:32 a.m.**

Respectfully submitted,

Mary Eagin, Secretary