

Spring Lake District Library Board Minutes

November 16, 2022

Present: Carolyn Boersma, Christine Burns, Mary Eagin, Gordon Gallagher, Bonnie Suchecki , David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Skylar Garrison

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:04 a.m. by Board President Gordon Gallagher

Motion to approve the agenda, made by Chris Burns and supported by Bonnie Suchecki. The motion was approved unanimously.

No public comment.

Motion to approve the minutes of the October 19, 2022 meeting was made by Chris Burns and supported by Carolyn Boersma. The motion was approved unanimously.

Motion made by Chris Burns and supported by Bonnie Suchecki **to accept the financial reports from October 2022 and approve the payment of bills.** The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report.

Maggie presented the Board with the current Library Materials Selection Policy and the Request for Reconsideration of Library Materials form. These were reviewed and discussed.

Building Refresh:

Maggie reported that the Fundraising Committee has met twice, and plans are in place to kick-off the Campaign. Letters will be mailed, and emails sent, encouraging donations on "Giving Tuesday" and beyond. A social media presence is being worked on, as well.

Personnel Committee:

Motion made by Chris Burns and supported by Bonnie Suchecki **to approve a 1% year-end bonus for 2022 and to end the practice of yearend bonuses after this year.** The motion was approved unanimously.

Discussion was held on the COLA that should be applied to staff salaries for 2023. It was agreed that the decision would be tabled until we get the State of Michigan Property Tax CPI Rate Multiplier.

Motion made by Carolyn Boersma and supported by Chris Burns **to approve the Group Health Insurance Plan Participation Waiver Policy change as presented.** The motion was approved unanimously.

Discussion on the 2023 Paid Time off was tabled until the December meeting.

Old Business:

Library Director Evaluation – Gordon reported on the results of the SLDL Director Evaluation, which has been shared with Maggie.

Motion was made by Chris Burns and supported by Carolyn Boersma to approve moving the Director’s pay to Step 9, and including any yearly increases for 2023 that are approved for other staff. The motion was approved unanimously.

New Business:

Motion made by Bonnie Suchecki and supported by Mary Eagin **to approve 2023 SLDL Calendar**. The motion was approved unanimously.

Motion made by Chris Burns and supported by Bonnie Suchecki **to approve the quote from Hurst Mechanical for new lighting for the Local History Room**. The motion was approved unanimously.

Motion to adjourn at 11:14 a.m. made by Mary Eagin and supported by David Takitaki . The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary