

# Spring Lake District Library Board Minutes

## June 15, 2022

Present: Christine Burns, Mary Eagin, Gordon Gallagher, Skylar Garrison, David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager;

Absent: Carolyn Boersma, Bonnie Suchecki

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:04 a.m. by Board President Gordon Gallagher

**Motion to approve the agenda**, made by Chris Burns and supported by Skylar Garrison. The motion was approved unanimously.

**Motion to approve the minutes of the May 20, 2022 meeting** was made by Chris Burns and supported by David Takitaki. The motion was approved unanimously.

**Motion** made by David Takitaki and supported by Skylar Garrison **to accept the financial reports from May 2022 and approve the payment of bills.** The motion was approved unanimously.

### Director's Report:

Maggie reviewed her written Director's Report – additionally:

- Introduced Brandon Riedel, SLDL IT Specialist
- Summer Reading Club has begun and going well – with over 660 participants registered
- A Block Party is planned for September 15 from 5 – 8 p.m. More details to come!

### Building Refresh:

The Board received an update on the Building Refresh Committee work. The Board began discussion about the amount of money available to put towards the project.

### Personnel Committee:

After discussion with MERS, and with the recommendation of the Personnel Committee, a revised motion was presented:

**Motion** made by Chris Burns and supported by Skylar Garrison **to adopt a MERS Defined Contribution plan for all new hire employees, to begin on January 1, 2023.** Employees are required to contribute at least 1% of their wages to a 457(b) plan through SLDL. SLDL will match the employee's contribution with a minimum employee contribution of 1% up to a maximum of 6% of their wages. The employer's contribution will be allocated to the Defined Contribution plan and the employee's contribution will be allocated to a 457(b) plan. A three-month conversion window will be offered for current employees who wish to change plans. Vesting will be: 3 years – 50%; 4 years – 75%; 5 years – 100% vested based on the date of hire. All staff will be eligible to enroll in a 457(b) plan for additional voluntary contributions. The motion was approved unanimously.

### Old Business:

Information on the EV Charging stations was received. No grants have been received, so the board agreed to wait on pursuing the stations.

**New Business:**

**Motion** made by David Takitaki and supported by Skylar Garrison **to move the SLDL Board meetings to the 3<sup>rd</sup> Wednesday of each month for the remainder of 2022.** The motion was approved unanimously.

**Motion** made by Skylar Garrison and supported by Chris Burns **to approve the purchase of a light table for youth services at a cost not to exceed \$6500.** Note that the Friends of the SLDL will be reimbursing the library for \$4000 of the cost. **Motion was approved unanimously.**

**Motion to adjourn at 11:12 a.m.** made by Mary Eagin and supported by David Takitaki. The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary