

Service Policy 470

Medical Emergency

Adopted: August 16, 2005

November 15, 2005 – Added Refusal of Medical Treatment Form

Revised: September 18, 2017 – Removed Refusal of Medical Treatment Form

The Library has an AED, Automated External Defibrillator, on site. The AED is provided for the use of the staff, the public and first responders on the local fire and police departments. The AED is located behind the Circulation Desk so it is readily available when needed. Staff will follow the written procedure to be sure the AED is in constant readiness for use.

When a medical emergency happens, Library staff will implement the emergency procedure and, if necessary, will use the AED. Once emergency procedures such as CPR and use of the AED are begun, staff will not stop until first responders arrive on the scene. If a Do Not Resuscitate Order is presented to the staff, or the victim is wearing a DNR bracelet, Library staff will not begin CPR or use the AED on a victim. If a victim or accompanying companion states they have a DNR order but cannot produce it, staff will proceed with CPR and use of the AED.

If a medical emergency results in the death of the victim on the premises of the library, the Library Director has the authority to close the building immediately until all official procedures are followed and the body is removed. If the body is in a private area that can be sealed off, the library may stay open for normal business if approved by the Library Director or a designated substitute. Other medical emergencies also may make it desirable to close the library temporarily, and the Library Director has the authority to proceed with closing the building to enable personnel to return the library to normal operating status.

After a medical emergency event, a debriefing and review will be conducted by the Library Director or designated substitute. If necessary the Library Director or designated substitute will involve trained counselors and/or the staff trainer to assist staff in dealing with emotional reactions stemming from the event and its outcome.