

Circulation Policy 210

Loan of Library Materials

Approved as amended February 9, 1999

Revised: December 14, 2004

August 11, 2017

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Patrons must have a valid Lakeland Library Cooperative library card to borrow materials from Spring Lake District Library. Spring Lake District Library is a Visiting Patron library in the MeL Cat system so people from a reciprocating Visiting Patron library may borrow materials requestable through MeL Cat. They must present a valid library card from their home library and a picture ID to borrow materials from Spring Lake District Library.

Library card holders who borrow materials are expected to return them by the due date, in the condition they were loaned except for damage due to normal wear and tear.

Borrowers will be charged for any damage beyond normal wear and tear that occurs while materials are in their possession.

Fees will be charged for late, lost or damaged materials.

Audio visual materials such as DVDs are for home use only. Even performances in “semipublic” places such as clubs, churches, schools, factories, lodges, summer camps, or other institutions are public performances subject to copyright control. It is a violation of Federal Law to exhibit prerecorded video beyond the scope of the family and its social acquaintances regardless of whether or not admission is charged.