

Circulation Policy 207

Spring Lake District Library Board and Staff Policy

Approved: November 15, 2013

Revised: August 11, 2017

Reviewed: April 13, 2018

The Spring Lake District Library trustees are encouraged to hold a Spring Lake District Library card. If they do not already have a card, Spring Lake District Library full time staff are issued a Spring Lake District Library card in the pursuit of their duties.

In appreciation of their service, Spring Lake Library Board trustees and full time staff who have served for ten years or longer and are retiring from the board or the staff are eligible to retain an active Spring Lake District Library card should they choose to do so, even if they reside outside of the Spring Lake District Library boundaries. To be eligible to retain their active Spring Lake District Library card, trustee service on the board must consist of ten consecutive years and Spring Lake District Library staff must have been employed full time for a minimum of ten consecutive years upon their retirement. Spring Lake District Library will keep these cards active unless informed by the cardholder that the card can be cancelled or in the case of the death of the cardholder.